



**Draft Minutes of the Chaldon Herring Parish Council Meeting held  
on Wednesday 23<sup>rd</sup> April 2025 at Chaldon Herring Village Hall at  
7.30pm.**

Present: Cllrs B Guthrie (Chair), J Ostler, T Watkins, S Talbot

Also present: Mrs A Clothier (Locum Parish Clerk), Dorset Cllr M Baker

**1. Apologies**

D Clarke, J Selfe, P Harvey

**2. Declarations of Interest**

Cllr Watkins declared an interest in planning application P/FUL/2025/01586

**3. Minutes of the meeting held on the 26<sup>th</sup> March 2025.**

It was **resolved** that the minutes held on 26<sup>th</sup> March 2025 be confirmed and signed by the Chair as a true record

**4. Matters arising from those minutes**

- The school bus is not accessible to members of the public

**5. Public Participation - members of the public are invited to air any concerns or raise matters of public interest relating to the Parish**

There were no members of the public

**6. Matters ongoing**

- God's Pocket - A letter requesting a rent reduction for God's Pocket has been submitted to the Lulworth Estate. As of the meeting date, no response has been received. It was agreed that payment should proceed in accordance with the existing lease terms.
- Repair of Passing Place – Dorset Council has carried out repairs to the passing place by filling with chippings. However, there is concern that the surface may be disturbed by farm vehicles.

**Action: Clerk to ask Dorset Council to make an official passing place**

- Grass cutting – Cllr Talbot has agreed to take responsibility for grass cutting at God's Pocket and the Village Green. Public liability insurance will be included in the contract, bringing the total charge to £867. This was approved.  
Additionally, a mole catcher has visited God's Pocket and will provide a quote for services in due course
- Road repairs – pothole filled near Dairy Cottage. The collapsed gully has been reported at Lilac Cottage.

**7. Dorset Councillors' Report**

Dorset Council has appointed a new Chief Executive – starting date to be agreed. The interim Chief Executive will continue in the meantime.

Dorset Council has been confirmed as the best unitary Council for recycling in the country.

## 8. Finance

(a) To confirm payment of accounts

Payments Requested - April 2025					
Date	Payee	Comments	Cheque Number	Precept	VAT
				£	
24.04.25	Weld 1994 Settlement	Rent for 2025/26	388	300.00	
24.04.25	Alison Clothier	Salary and expenses for March	389	£129.11	
24.04.25	HMRC	PAYE April	390	£28.20	
24.04.25	YNH Ltd	Website renewal fees	391	£60.00	
		<b>Total amount requested</b>		<b>£517.31</b>	<b>£0.00</b>

The total amount requested is £517.31. It was **resolved** to make the payments for Parish Council expenses for a total of and the cheques were duly signed.

(b) To confirm the reconciliation of accounts, income and position against budget

See **Appendix 1**. The end of year reports were noted.

(c) To acknowledge receipt of petty cash – this has been returned to the Parish Council and an acknowledgement sent.

## 9. To consider insurance renewal

Two quotes have been received and a further quote requested. This will be considered at the May meeting.

## 10. Planning / Tree works

**P/FUL/2025/01586** Change of use to accommodate 4 touring caravan pitches, conversion of existing building to provide holiday accommodation with associated landscaping (Part retrospective) Tadnoll Escape

**OBJECTION.** The Parish Council objects to this application primarily on the grounds of highway safety. The vehicle access to and from the site is at a difficult junction, located on a narrow rural road with poor visibility and minimal space for passing. Any increase in traffic to and from the site—whether from caravan use or additional holiday accommodation—will exacerbate existing concerns and pose a risk to all road users.

While the Parish Council recognises the potential economic benefits that tourism can bring to the area, in this instance we believe that the negative impact on local infrastructure and road safety outweighs those benefits

**P/HOU/2025/02072** Retained use of Swimming Pool and Formation of Decked Area. Erect Pergola, Pump and Electrical Housing Shed. Erect Retractable Swimming Pool Enclosure. West Fossil Barn, Access To West Fossil Farm, West Fossil

**No Objection**

**11. To receive an update on transport & highways issues –** see matters ongoing.

## 12. Correspondence received since the agenda was set

- The Parish Council has received a total of **£1,532.31** through the Community Infrastructure Levy (CIL). CIL is a charge that local authorities place on new development to help fund infrastructure improvements needed to support the growth of the area. The CIL funds will be identified separately in the accounts as an annual report will need to be submitted.
- VE Day – no formal request for funding has been received.

## 13. Items for the next agenda

- Election of Chair and Vice Chair
- Approval of internal auditor's report
- Approval of AGAR documents
- Approval of Standing Orders/Financial Regulations
- Insurance
- Request for donation for Church

## 14. Date of next meeting – Wednesday 21<sup>st</sup> May 2025 at 7.30pm. Cllr Guthrie and Cllr Ostler gave apologies in advance.

The meeting closed at 20.10

Signed.....

Date.....

Chaldon Herring Parish Council					
Reconciliation of Accounts					
<b>Balance b/fwd</b>		From 31.03.24			8350.59
	Add:	Income year to date			4692.26
	Less:	Expenditure to date			6364.61
<b>Balance as at 31.03.25</b>					<b>6678.24</b>
<b>Funded by:</b>					
	Deposit account	07050484		2924.10	
	Current account	00155884		3795.54	
					6719.64
<b>Add:</b>	Uncleared Income				
<b>26.03.25</b>	HMRC	PAYE March	386	£28.40	

26.03.25	YNH Ltd	Website renewal fees	387	£13.00	
					41.40
Balance as at 31.03.25					6678.24
			Difference		0.00

# Budget Monitoring for the year ended 31st March 2025

Description		2024/25 Budget	Actual	Balance	
<b><u>Receipts</u></b>		-			
Account Interest			32.26	32.26	
Precept	4,600.00	4,600.00		0.00	
CIL receipts			0.00	0.00	
Misc income			0.00	0.00	
VAT refunded			60.00	60.00	
Total receipts	4,600.00	4,692.26		92.26	0.00
<b><u>Payments</u></b>					
DAPTC Subs. + other subs	60.45	60.45		0.00	
Insurance	249.59	214.00		35.59	
Training	200.00	0.00		200.00	
Wages - Clerk	1,144.00	1,280.48		(136.48)	
Clerk Expenses - mileage	0.00	63.24		(63.24)	
IT/Website	80.00	130.00		(50.00)	
Stationery & postage	50.00	26.75		23.25	
Telephones		0.00		0.00	
Rent	320.00	480.00		(160.00)	
Grass cutting	850.00	800.00		50.00	
Audit fees	250.00	100.00		150.00	
Contingencies	100.00	13.00		87.00	
Election costs		50.00		(50.00)	
Grants	1,250.00	0.00		1,250.00	
Defibrillator		2,748.00		(2,748.00)	
Asset maintenance	1,000.00	290.99		709.01	
VAT		107.70		(107.70)	
Total payments	0.00	5,554.04	6,364.61	(810.57)	0.00
Balance b/fwd from 31.03.24	8,350.59			Monies held in bank	6,719.64
Income to date	4692.26				
		13,042.85			
				Add:	
Earmarked Reserves				Income not cleared	
Election costs	1,500.00			Less:	
General Reserves	3,500.00			Cheques not cleared	(41.40)
		5,000.00		Earmarked funds	(5,000.00)
Expenses for current year to date	6,364.61				
		6,364.61			
Balance available not yet committed		1,678.24		General Reserve	1,678.24
					0.00

