



## CHALDON HERRING PARISH COUNCIL

Copies of the agenda and past minutes are available from the website at [www.chaldonherringpc.org.uk](http://www.chaldonherringpc.org.uk) or in hard copy on request to the Clerk

Members of the Chaldon Herring Parish Council are summoned to attend the Parish Council meeting which will take place at Chaldon Herring Village Hall on Wednesday 26<sup>th</sup> March 2025 at 7.30pm

### AGENDA

1. Apologies
2. Declaration of Interests on items contained within the Agenda
3. Minutes of the meetings held on the 15<sup>th</sup> January 2025.
4. Matters arising from those minutes
5. Public Participation - members of the public are invited to air any concerns or raise matters of public interest relating to the Parish
6. Matters ongoing
  - a. To receive an update on the new Defibrillators
  - b. To receive an update on the Stone bench
  - c. To receive an update on the Petty Cash
  - d. To receive an update on the risk assessment and insurance for contractors
7. Dorset Councillors' Report
8. Finance
  - (a) To confirm payment of accounts – report attached
  - (b) To confirm the reconciliation of accounts, income and position against budget – report attached
  - (c) To confirm independent internal auditor for 2024/25
  - (d) To confirm successful VAT claim for 2023/24
  - (e) To note Lloyds bank charges
9. Planning / Tree works  
P/HOU/2025/01366 Replacement Door/windows and porch fascia 1 The Old Playing Fields, Maeharne, Chydyok Road, East Chaldon
10. To consider and confirm the lease renewal for God's Pocket
11. To receive an update on transport & highways issues
12. Correspondence receive since the agenda was set
13. Items for the next agenda
14. Date of next meeting – Wednesday 23<sup>rd</sup> April 2025

## Item 8

Payments Requested - March 2025					
Date	Payee	Comments	Cheque Number	Precept £	VAT
05.02.25	HMRC	PAYE January	382	£28.20	PAID
26.02.25	Gibbs Electrical Services	Installation of defibrillators	383	£396.00	£66.00 PAID
26.02.25	HMRC	PAYE February	384	£28.40	PAID
28.02.25	Lloyds	Bank Charges	BP	£6.75	
26.03.25	Alison Clothier	Salary and expenses for January and	385	£254.25	
26.03.25	HMRC	PAYE March	386	£28.40	
26.03.25	YNH Ltd	Website renewal fees	387	£13.00	
26.03.25	Weld 1994 Settlement	Rent of Gods Pocket 2025/26	388	£300.00	
26.03.25	Admin	Petty Cash	-	£30.00	
		<b>Total amount requested</b>		<b>£1,085.00</b>	<b>£66.00</b>

Reconciliation of Accounts					
Balance b/fwd		From 31.03.24			8350.59
	Add:	Income year to date			4630.02
	Less:	Expenditure to date			6688.36
<b>Balance as at 28.02.25</b>					<b>6292.25</b>
<b>Funded by:</b>					
	Deposit account	07050484		2921.86	
	Current account	00155884		4390.44	
					7312.30
<b>Add:</b>	Uncleared Income				
26.02.25	Gibbs Electrical Services	Installation of defibrillators	383	£396.00	
26.02.25	HMRC	PAYE February	384	£28.40	
26.03.25	Alison Clothier	Salary and expenses for January and February	385	£254.25	
26.03.25	HMRC	PAYE March	386	£28.40	
26.03.25	YNH Ltd	Website renewal fees	387	£13.00	
26.03.25	Weld 1994 Settlement	Rent of Gods Pocket 2025/26	388	£300.00	
					1020.05
<b>Balance as at 28.02.25</b>					<b>6292.25</b>
				Difference	0.00

<b>Chaldon Herring Parish Council</b>						
<b>Budget Monitoring for the year ended 31st March 2025</b>						
<b>Description</b>		<b>2024/25 Budget</b>	<b>Actual</b>	<b>Balance</b>		
<b><u>Receipts</u></b>		-				
Account Interest			30.02	30.02		
Precept		4,600.00	4,600.00	0.00		
CIL receipts			0.00	0.00		
Misc income			0.00	0.00		
VAT refunded			0.00	0.00		
<b>Total receipts</b>		4,600.00	4,630.02	30.02	0.00	
<b><u>Payments</u></b>						
DAPTC Subs. + other subs		60.45	60.45	0.00		
Insurance		249.59	214.00	35.59		
Training		200.00	0.00	200.00		
Wages - Clerk		1,144.00	1,280.48	(136.48)		
Clerk Expenses - mileage		0.00	63.24	(63.24)		
IT/Website		80.00	130.00	(50.00)		
Stationery & postage		50.00	26.75	23.25		
Telephones			0.00	0.00		
Rent		320.00	780.00	(460.00)		
Grass cutting		850.00	800.00	50.00		
Audit fees		250.00	100.00	150.00		
Contingencies		100.00	36.75	63.25		
Election costs			50.00	(50.00)		
Grants		1,250.00	0.00	1,250.00		
Defibrillator			2,748.00	(2,748.00)		
Asset maintenance		1,000.00	290.99	709.01		
VAT			107.70	(107.70)		
<b>Total payments</b>	0.00	5,554.04	6,688.36	(1,134.32)	0.00	
Balance b/fwd from 31.03.23	8,350.59			Monies held in bank		7,312.30
Income to date	4630.02					
		12,980.61				
				Add:		
<b>Earmarked Reserves</b>				Income not cleared		
Election costs	1,500.00			Less:		
General Reserves	4,500.00			Cheques not cleared		(1,020.05)
		6,000.00		Earmarked funds		(6,000.00)
Expenses for current year to date	6,688.36					
		6,688.36				
<b>Balance available not yet committed</b>		<b>292.25</b>		<b>General Reserve</b>		<b>292.25</b>
						(0.00)

