**CHALDON HERRING PARISH COUNCIL**

***CHPC***

**Copies of the agenda and past minutes are available from the website at www.chaldonherringpc.org.uk or in hard copy on request to the Clerk**

**Members of the Chaldon Herring Parish Council are summoned to attend the Parish Council meeting which will take place at Chaldon Herring Village Hall on Wednesday 23rd April 2025 at 7.30pm**

## AGENDA

1. Apologies
2. Declaration of Interests on items contained within the Agenda
3. Minutes of the meetings held on the 26th March 2025.
4. Matters arising from those minutes
5. Public Participation - members of the public are invited to air any concerns or raise matters of public interest relating to the Parish
6. Matters ongoing
* Gods Pocket rent
* Repair of Passing Place
* Grass cutting
* Road repairs
1. Dorset Councillors’ Report
2. Finance

(a) To confirm payment of accounts – report attached

(b) To confirm the reconciliation of end of year accounts, income and position against budget – report attached

(c) To acknowledge receipt of petty cash

1. To consider insurance renewal
2. Planning / Tree works

P/FUL/2025/01586 Change of use to accommodate 4 touring caravan pitches, conversion of existing building to provide holiday accommodation with associated landscaping (Part retrospective)  Tadnoll Escape

1. To receive an update on transport & highways issues
2. Correspondence receive since the agenda was set
3. Items for the next agenda
4. Date of next meeting – Wednesday 21st May 2025

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|  | Item 8

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| Chaldon Herring Parish Council  |  |  |  |  |
| Payments Requested - April 2025 |  |  |  |  |
|  |  |  |  |  |  |
| Date | **Payee** | **Comments** | **Cheque Number** | **Precept** | **VAT** |
|  |  |  |  | **£** |  |
| 24.04.25 | Alison Clothier | Salary and expenses for March | 389 | £254.25 |  |
| 24.04.25 | HMRC  | PAYE April | 390 | £28.20 |  |
| 24.04.25 | YNH Ltd | Website renewal fees | 391 | £60.00 |  |
|  |  |  |  |   |  |
|  |  |  |  |  |  |
|  |  | **Total amount requested** |  | **£342.45** | **£0.00** |

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| Chaldon Herring Parish Council |  |  |  |
| Reconciliation of Accounts |  |  |  |  |
|  |  |  |  |  |  |
| Balance b/fwd | From 31.03.24 |  |  | 8350.59 |
|  |  |  |  |  |  |
|  | Add: | Income year to date |  |  | 4692.26 |
|  | Less: | Expenditure to date |  |  | 6364.61 |
| Balance as at 31.03.25 |  |  |  | **6678.24** |
| Funded by: |  |  |  |  |
|  | Deposit account | 07050484 |  | 2924.10 |  |
|  | Current account | 00155884 |  | 3795.54 |  |
|  |  |  |  |  |  |
|  |  |  |  |  | 6719.64 |
| Add: | Uncleared Income |  |  |  |
|  |  |  |  |  |  |
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|  |  |  |  |   |  |
|  |  |  |  |   |  |
| 26.03.25 | HMRC  | PAYE March | 386 | £28.40 |  |
| 26.03.25 | YNH Ltd | Website renewal fees | 387 | £13.00 |  |
|  |  |  |  |   |  |
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|  |  |  |  |  |  |
|  |  |  |  |  | 41.40 |
| Balance as at 31.03.25 |  |  |  | **6678.24** |
|  |  |  | Difference |  | 0.00 |

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| Chaldon Herring Parish Council |  |  |  |  |  |  |
| Budget Monitoring for the year ended 31st March 2025 |  |  |  |  |
| Description |   | **2024/25 Budget** | **Actual** | **Balance** |  |  |
| Receipts |   |  |   |   |  |  |
| Account Interest |   |   | 32.26 | 32.26 |  |  |
| Precept |   | 4,600.00 | 4,600.00 | 0.00 |  |  |
| CIL receipts |   |   | 0.00 | 0.00 |  |  |
| Misc income |   |   | 0.00 | 0.00 |  |  |
| VAT refunded |   |   | 60.00 | 60.00 |  |  |
| Total receipts |  | 4,600.00 | 4,692.26 | 92.26 | 0.00 |  |
| Payments |  |   |  |  |  |  |
| DAPTC Subs. + other subs |   | 60.45 | 60.45 | 0.00 |  |  |
| Insurance |   | 249.59 | 214.00 | 35.59 |  |  |
| Training |   | 200.00 | 0.00 | 200.00 |  |  |
| Wages - Clerk |   | 1,144.00 | 1,280.48 | (136.48) |  |  |
| Clerk Expenses - mileage |   | 0.00 | 63.24 | (63.24) |  |  |
| IT/Website |   | 80.00 | 130.00 | (50.00) |  |  |
| Stationery & postage |   | 50.00 | 26.75 | 23.25 |  |  |
| Telephones |   |   | 0.00 | 0.00 |  |  |
| Rent |   | 320.00 | 480.00 | (160.00) |  |  |
| Grass cutting |   | 850.00 | 800.00 | 50.00 |  |  |
| Audit fees |   | 250.00 | 100.00 | 150.00 |  |  |
| Contingencies |   | 100.00 | 13.00 | 87.00 |  |  |
| Election costs |   |   | 50.00 | (50.00) |  |  |
| Grants |   | 1,250.00 | 0.00 | 1,250.00 |  |  |
| Defibrillator |   |   | 2,748.00 | (2,748.00) |  |  |
| Asset maintenance |   | 1,000.00 | 290.99 | 709.01 |  |  |
| VAT |   |   | 107.70 | (107.70) |  |  |
| Total payments | 0.00 | 5,554.04 | 6,364.61 | (810.57) | 0.00 |  |
| Balance b/fwd from 31.03.24 | 8,350.59 |  |  | Monies held in bank |  | 6,719.64 |
| Income to date | 4692.26 |  |  |  |  |  |
|  |  | 13,042.85 |  |  |  |  |
|  |  |  |  | Add: |  |  |
| Earmarked Reserves |  |  |  | Income not cleared |  |  |
| Election costs | 1,500.00 |  |  | Less: |  |  |
| General Reserves | 3,500.00 |  |  | Cheques not cleared |  | (41.40) |
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|  |  | 5,000.00 |  | Earmarked funds |  | (5,000.00) |
| Expenses for current year to date | 6,364.61 |  |  |  |  |  |
|  |  | 6,364.61 |  |  |  |  |
| Balance available not yet committed | **1,678.24** |  | **General Reserve** |  | **1,678.24** |
|  |  |  |  |  |  | 0.00 |

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