

CHALDON HERRING PARISH COUNCIL

Copies of the agenda and past minutes are available from the website at www.chaldonherringpc.org.uk or in hard copy on request to the Clerk

Members of the Chaldon Herring Parish Council are summoned to attend the Parish Council meeting which will take place at Chaldon Herring Village Hall on Wednesday 15th January at 7.30pm

AGENDA

1. Apologies
2. Declaration of Interests on items contained within the Agenda
3. Minutes of the meetings held on the 6th November 2024 and 5th December 2024.
4. Matters arising from those minutes
5. Public Participation - members of the public are invited to air any concerns or raise matters of public interest relating to the Parish
6. Matters ongoing
 - a. To receive an update on the new Defibrillators
 - b. To receive an update on the Stone bench
7. Dorset Councillors' Report
8. Finance
 - (a) To confirm payment of accounts – report attached
 - (b) To confirm the reconciliation of accounts, income and position against budget – report attached
 - (c) To approve the risk assessment
 - (d) To discuss the outcomes of the interim internal audit
 - (e) To confirm the ear marked reserves
 - (f) To approve the 2025/26 budget
9. To approve the 2025/26 precept request
10. Planning / Tree works
11. To receive an update on transport & highways issues
12. Correspondence receive since the agenda was set
13. Items for the next agenda
14. Date of next meeting – Wednesday 26th March 2025

Item 8

Chaldon Herring Parish Council Payments Requested - January 2025

Date	Payee	Comments	Precept £	VAT
06.11.24	Gibbs Electrical Services	Installation of defibrillator	£201.60	PAID
10.12.24	Paul Middlehurst	Grass Cutting Contract	£800.00	PAID
10.12.24	London Hearts	2 new defibrillators	£1,500.00	PAID
10.12.24	Cllr James Ostler	Stone Bench	£250.50	PAID
10.12.24	Cllr James Ostler	Xmas lights and batteries	£48.59	£8.10 PAID
10.12.14	Alison Clothier	Salary and expenses for November	£140.17	PAID
10.12.24	HMRC	PAYE	£28.40	PAID
15.01.25	Alison Clothier	Salary and expenses for December	£132.41	
15.01.25	HMRC	PAYE	£28.40	
15.01.25	Chaldon Herring Village Hall	2025 rent of rooms	£100.00	
15.01.25	Barker Fox Associates	Interim Internal Audit	TBC	
Total amount requested			£3,230.07	£8.10

Chaldon Herring Parish Council				
Reconciliation of Accounts				
Balance b/fwd		From 31.03.24		8350.59
	Add:	Income year to date		4624.98
	Less:	Expenditure to date		5153.36
Balance as at 31.12.24				7822.21
Funded by:				
	Deposit account	07050484	2916.82	
	Current account	00155884	5136.20	
	Petty Cash		30.00	
				8083.02
Add:	Uncleared Income			
15.01.25	Alison Clothier	Salary and expenses for December	£132.41	

15.01.25	HMRC	PAYE		£28.40	
15.01.25	Chaldon Herring Village Hall	2025 rent of rooms		£100.00	
15.01.25	Barker Fox Associates	Interim Internal Audit		TBC	
					260.81
Balance as at 31.12.24					7822.21
			Difference		0.00

Chaldon Herring Parish Council

Budget Monitoring for the year ended 31st March 2025

Description	2024/25 Budget	Actual	Balance	
Receipts	-			
Account Interest		24.98	24.98	
Precept	4,600.00	4,600.00	0.00	
CIL receipts		0.00	0.00	
Misc income		0.00	0.00	
VAT refunded		0.00	0.00	
Total receipts	4,600.00	4,624.98	24.98	0.00
Payments				
DAPTC Subs. + other subs	60.45	60.45	0.00	
Insurance	249.59	214.00	35.59	
Training	200.00	0.00	200.00	
Wages - Clerk	1,144.00	968.89	175.11	
Clerk Expenses - mileage	0.00	47.43	(47.43)	
IT/Website	80.00	117.00	(37.00)	
Stationery & postage	50.00	14.90	35.10	
Telephones		0.00	0.00	
Rent	320.00	180.00	140.00	
Grass cutting	850.00	800.00	50.00	
Audit fees	250.00	0.00	250.00	
Contingencies	100.00	0.00	100.00	
Election costs			0.00	
Grants	1,250.00	0.00	1,250.00	
Defibrillator		2,451.60	(2,451.60)	
Asset maintenance	1,000.00	290.99	709.01	
VAT		8.10	(8.10)	
Total payments	0.00	5,554.04	400.68	0.00
Balance b/fwd from 31.03.23	8,350.59			Monies held in bank
Income to date	4624.98			8,083.02
		12,975.57		

Add:

Earmarked Reserves

Election costs	1,500.00
General Reserves	4,500.00

Income not cleared	
Less:	
Cheques not cleared	(260.81)

	6,000.00
Expenses for current year to date	5,153.36

Earmarked funds	(6,000.00)
-----------------	------------

	<u>5,153.36</u>
Balance available not yet committed	<u><u>1,822.21</u></u>

General Reserve	<u><u>1,822.21</u></u>
	0.00