



CHALDON HERRING PARISH COUNCIL

Copies of the agenda and past minutes are available from the website at www.chaldonherringpc.org.uk or in hard copy on request to the Clerk

Members of the Chaldon Herring Parish Council are summoned to attend the Annual Meeting of the Parish Council which will take place at Chaldon Herring Village Hall on Wednesday 21st May 2025 at 7.30pm

AGENDA

1. Apologies
2. To elect a Chair for 2025/26
3. To elect a Vice Chair for 2025/26
4. To sign the Declaration Acceptance of Office
5. Declaration of Interests on items contained within the Agenda
6. Minutes of the meetings held on the 23rd April 2025.
7. Matters arising from those minutes
8. Public Participation - members of the public are invited to air any concerns or raise matters of public interest relating to the Parish
9. Matters ongoing
 - Repair of Passing Place
 - Road repairs
10. Dorset Councillors' Report
11. Finance
 - (a) To confirm payment of accounts – report attached
 - (b) To confirm the reconciliation of end of year accounts, income and position against budget – report attached
 - (c) To receive the internal auditor's report
 - (d) To approve the Certificate of Exemption for 2024/25
 - (e) To approve the Annual Governance Statement for 2024/25
 - (f) To approve the Accounting Statements for 2024/25
 - (g) To approve the dates for the Exercise of Public Rights
 - (h) To consider the request for a grant from St Nicholas Church
12. To consider insurance renewal
13. To adopt the Standing Orders
14. To adopt the Financial Regulations
15. Planning / Tree works
16. To receive an update on transport & highways issues – to consider the request for a 20mph zone.
17. Correspondence received since the agenda was set
18. Items for the next agenda
19. Date of next meeting – Wednesday 23rd July 2025 at 7.30pm

Item 8

Chaldon Herring Parish Council					
Payments Requested - May 2025					
Date	Payee	Comments	Cheque Number	Precept	VAT
				£	
21.05.25		Parish Council Insurance	393	TBC	
21.05.25	Alison Clothier	Salary and expenses for April	394	£129.11	
21.05.25	HMRC	PAYE May	395	£28.20	
21.05.25	DAPTC	Annual Subscription	396	£100.00	
		Total amount requested		£257.31	£0.00

Chaldon Herring Parish Council					
Reconciliation of Accounts					
Balance b/fwd		From 31.03.24			8350.59
	Add:	Income year to date			4692.26
	Less:	Expenditure to date			6364.61
Balance as at 31.03.25					6678.24
Funded by:					
	Deposit account	07050484		2924.10	
	Current account	00155884		3795.54	
					6719.64
Add:	Uncleared Income				
26.03.25	HMRC	PAYE March	386	£28.40	
26.03.25	YNH Ltd	Website renewal fees	387	£13.00	

					41.40
Balance as at 31.03.25					6678.24
			Difference		0.00

Chaldon Herring Parish Council						
Budget Monitoring for the year ended 31st March 2025						
Description		2024/25 Budget	Actual	Balance		
<u>Receipts</u>		-				
Account Interest			32.26	32.26		
Precept		4,600.00	4,600.00	0.00		
CIL receipts			0.00	0.00		
Misc income			0.00	0.00		
VAT refunded			60.00	60.00		
Total receipts		4,600.00	4,692.26	92.26	0.00	
<u>Payments</u>						
DAPTC Subs. + other subs		60.45	60.45	0.00		
Insurance		249.59	214.00	35.59		
Training		200.00	0.00	200.00		
Wages - Clerk		1,144.00	1,280.48	(136.48)		
Clerk Expenses - mileage		0.00	63.24	(63.24)		
IT/Website		80.00	130.00	(50.00)		
Stationery & postage		50.00	26.75	23.25		
Telephones			0.00	0.00		
Rent		320.00	480.00	(160.00)		
Grass cutting		850.00	800.00	50.00		
Audit fees		250.00	100.00	150.00		
Contingencies		100.00	13.00	87.00		
Election costs			50.00	(50.00)		
Grants		1,250.00	0.00	1,250.00		
Defibrillator			2,748.00	(2,748.00)		
Asset maintenance		1,000.00	290.99	709.01		
VAT			107.70	(107.70)		
Total payments	0.00	5,554.04	6,364.61	(810.57)	0.00	
Balance b/fwd from 31.03.24	8,350.59			Monies held in bank		6,719.64
Income to date	4692.26					
		13,042.85				
				Add:		
Earmarked Reserves				Income not cleared		

Election costs	1,500.00			Less:		
General Reserves	3,500.00			Cheques not cleared		(41.40)
		5,000.00		Earmarked funds		(5,000.00)
Expenses for current year to date	6,364.61					
		6,364.61				
Balance available not yet committed		1,678.24		General Reserve		1,678.24
						0.00